



610 Campus Dr. • Abingdon, Virginia 24210
p 276-525-1550 • www.highlandscsb.org

March 27, 2024

Contract awarded –

An RFP was issued by Highlands Community Services on January 8, 2024, soliciting bids for a Financial/HR software package. The RFP required bids to be received by the HCS Procurement Department on January 29, 2024, at 4:00 p.m.

A total of 4 RFP's were received. Each RFP was reviewed by the Review Team, including the CFO, Human Resources Director, Procurement Manager, Accountant, Fiscal Manager and IT Director, to see which Proposal met the needs of HCS. After carefully review, the award was granted to Sage Intacct.

Sincerely,

A handwritten signature in black ink, appearing to read "Cindy Samuel", written in a cursive style.

Cindy Samuel
Program Director Procurement and Asset Management